

## **TEXTBOOKS, INSTRUCTIONAL MATERIALS AND EQUIPMENT - ADMINISTRATIVE REGULATIONS**

### **Disposition of Obsolete Textbooks and/or Instructional Materials**

The Board of Trustees may dispose of surplus or undistributed obsolete instructional materials which are usable for educational purposes in any of the following ways:

1. Donation to county free library, or other public agency
2. Donation to any nonprofit charitable organization
3. Donation to children or adults in California, or in foreign countries, for the purpose of increasing the general literacy of the people
4. Sale for "nominal price" for use within California by any organization which agrees to use such materials solely for educational purposes (EC 60510)
5. Sale of high school textbooks (in fit condition to use) to the secondhand market (EC 60420)
6. Sale of high school textbooks and/or supplementary books owned by the District at the end of any school term to pupils at prices which shall not exceed the actual value of those materials (EC 60420)
7. Destruction of unusable and/or undistributable materials after thirty days' notice, in accordance with EC 60530. In some cases, this will result in the sale of the materials for scrap or for use in the manufacture of paper pulp or other substances.

ADOPTED: 5-25-82, 6-28-88

DISTRICT SUPERINTENDENT

PLEASANTON UNIFIED SCHOOL DISTRICT

PLEASANTON, CALIFORNIA