

## DONLON PARENT FACULTY CLUB

### BOARD MEETING MINUTES

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September 6, 2011

In Attendance: Amy Simione, Cheryl Thoe, Erin Simonson, Patti DeMelle, Michelle Lemus, Miriam Bettencourt, Stephanie Brice, Yvonne Malinowski, Tara Sheehan, Christina Maeher, Stefani Machi, Amanda Gersich, Kathryn Chase, Mille Robinson, Mary Cloud, Angela Serrano, Melissa Schussel, Lorri Young, Anthony Docto, Andrea Green, Jane Mihelcic, Bridgett Mooney, Trina Lopez, Frances Yim, Carol Bolt, Charlene Earle.

Cheryl Thoe calls meeting to order at 7:01 pm

August minutes are reviewed and approved without changes.

#### Discussions and Updates:

Principal Amy Simione greets the newcomers at the PFC meeting. Many thanks also expressed to the PFC members and volunteers who made the Walk-thru Registration a success.

- Amy gives an update on Donlon's technology and SMART classrooms. After much investigating into the teachers concerns and needs, Amy meets again the District. Amy suggests the piloting of new wireless technology at Donlon. The new system will cost about \$3,000 per classroom. The two classes which will be piloting and testing will be Mrs. Morgan (1<sup>st</sup>) and Mrs. Serrano (2<sup>nd</sup>). During the update it is noted that the previously purchased technology items will be returned for full refund. Michelle Lemus makes a motion to approve PFC sponsored two (2) classrooms, as noted above, to test the new tech. All approved and the motion is approved. The new systems to be in place in about two month.
- New laptops for the teachers at Donlon are briefly discussed and it is noted that Amy will form an IT Committee to assist in research and possible donations/collection of computers for Donlon.
- Donations of computers and printers currently can be accepted thru PFC.
- Amy gives an update regarding the supervision during the morning drop off and lunch. The cost (\$5,244 per school year) of the morning and lunch additional supervision as previously discussed during August 2011 PFC meeting is discussed. Michelle L. makes a motion to approve the PFC sponsored Yard Duty hours required to cover the AM drop off at 8AM-8:10AM and additional supervision during lunch. Motion approved and passed.
- Amy addresses the Donlon Library and Technology needs for this school year. As discussed during the August PFC meeting the librarian and the IT technician are needed for additional 1 hour each daily at the school. The cost will be approximate \$12,000-16,000 for 2011-2012 year. Christine M. makes a motion to approve the additional PFC sponsored hours at \$15,000. The motion is approved.

Amy Simione will reach out for additional grants to help support the Donlon technology.

Amy excitedly introduces to meeting attendees, the “Response to Intervention” Program. This program which will be piloted at Donlon Elementary this year and Donlon is one of two schools in Pleasanton District to test this new program in the Kindergarten and 1<sup>st</sup> grade classes.

Michelle Lemus presents the budget which was discussed during August PFC meeting. Motion is made, all approve. Budget is approved for 2011-2012 school year.

New Business:

1. Amanda Gersich gives Fall Signatures Fundraiser update. The sale will start Wednesday Sept. 7<sup>th</sup> and will run till Sept. 23<sup>rd</sup>. Students will have an opportunity to earn and win prizes. Volunteers needed to assist in some functions (Blue Dog costume).
2. Michelle Lemus gives an update on the Red Robin family night which will take place on Sept. 20<sup>th</sup>. The flyers will go home in the Wednesday envelopes on the 14<sup>th</sup>.
3. Leslie Mehta gives an update on e-script. Sept 12<sup>th</sup> will be the last day for the 10% donations to Donlon.
4. Tara Sheehan gives an update on the Holiday Boutique which will take place on December 2<sup>nd</sup>. This year the Boutique will take place in MPR on Friday starting 2:30pm and running till about 6:30pm. The sold items will be baked goods and handmade items among other items. The raffle should generate much interest as in years prior.
5. Volunteers are still needed for PFC letter (editorial position) and to support the yearbook team.
6. Data entry is currently being done for the Donlon Directory. The Donlon Directory needs art for the cover, but the directory should be available by mid/end of October this year.
7. Erin Simonson gives Spirit Wear update. Erin is doing research on finding new vendor for Donlon gear. The Kindergarten T-Shirts which have been delayed should be delivered shortly.
8. Melissa Schussel gives update on Student Leadership. 90 students are participating this year. The speeches to take place this Thursday and Friday. Winners will be announced on Monday (9/12/11).
9. Charlene will be heading the “Pizza with the Principal” this year.
10. Fun Run Fundraiser is discussed as a potential new event to be introduced this year.

Meeting Adjourned at 8:35pm