

## Donlon PFC Meeting Minutes September 4, 2007

Meeting came to order at 7:32pm.

### Introductions

- Introductions were made around the room as there were many new faces at the meeting.

### Principal's Update

- Back Field: the kids love having more room to play; fences will remain up for most of the school year as the field is not yet ready for general public use.
- Book Fair: moved to the library due to a conflict with a Student Leadership assembly on Sept. 14<sup>th</sup>. In order to draw more attention to the book fair, we will be setting up some of the bookcases outside.
- Heat: lunch is served indoors when the temperature reaches 95 degrees; staff cannot put sunscreen on students; Yard Duty Supervisors have spritzers and make sure activity is restricted. We have 10 new umbrellas that the district bought for \$120 each. If they perform well, Marc will approach the PFC for extra funding to purchase 10 more.
- Test Scores: our scores were down slightly but still over 900. This will be discussed more at next month's meeting after the teachers have received all the data. A breakdown of subgroups will be discussed next month as well.
- Principal's Coffee: the next coffee will be on Thursday 9/13 at 8:45am. After that, Principal's coffee will be on the 2<sup>nd</sup> Wednesday of each month.

### Committee Updates

- Book Fair: runs from 9/10-9/14. Cheryl McGarry let us know that set-up is on 9/7 at 3pm. Classroom walk-thru's will begin on 9/10 at each classroom's normal library time and an email stating this will go out to all the teachers. The book fair will be open both Wednesday and Thursday after school as well as from 3pm-9pm on Friday to coincide with the Ice Cream Social, which is from 5-7pm.
- Gift Wrap: Margo Tschirky let us know that this fundraiser kicks off on 9/5 and will run until 9/26. Deliver will be on 10/24. There are many raffles this year to help increase sales as well as participation. Our goal is \$20K. This money goes toward teacher grants. This is the biggest fundraiser of the year.
- Entertainment Books: were sold at walk-thru by the Sally Foster rep. Because all 100 were sold, we have already earned \$1000 toward our gift wrap fundraiser! Free books were given to all faculty and staff by Sally Foster as well.
- Fall Festival: will be on 10/5 and is headed up by Laura Molnar. There will be 23 booths so as to avoid long lines. There will be a DJ and tickets will be exchanged for prizes. She has requested as many "EZ-ups" as possible and is having a meeting on 9/6 for volunteers.
- Birthday Board: Kirsten Schwartz has offered to head this up and we are all very thankful!

- Ice Cream Social: Susan Pletcher let us know that Dreyers has donated all the ice cream for this event. It will be from 5pm-7pm.
- Ice Cream Sales: we are still waiting for Child Nutrition Services to let us know what items we can sell. We made \$2200 last year in sales.
- Spirit Sales: Marti Scalise let us know that the last day to put in an order is Friday, 9/7. She can only place an order per year.
- Restaurant Nights: Michelle Miller and Cheryl Thoe will announce a Red Robin Nite shortly.
- Bricks: Joanie Klahr will be placing only one order; deadline is end of Sept.
- Red Ribbon Week: Oct 22<sup>nd</sup>-26<sup>th</sup>. We are in need of a volunteer to head this up.
- Hospitality: staff has requested that we put the money we have reserved in our budget (approx \$2000 was spent last year) toward improving the ambience of the staff room in lieu of providing the back-to-school breakfast, teacher appreciation lunch, etc. Mrs. Robinson, Melissa Schussel, and Angela Serrano will head up putting a wish list into the faculty room so that we can see what improvements are the most important to the staff.
- Craft Fair: Barbara Benedetto is heading up this event which will be on Sat, December 1<sup>st</sup>. Proceeds will go into the General Fund. It will run from 9am-3pm and Barbara already has several vendors ready to sign-up. The whole community will be invited. Tables will be \$50 each.
- School Supply Kits: This was the first year we purchased 100 Kindergarten School Supply kits so all kindergarteners could have the same supplies. Cheryl Thoe will report the numbers next month.

#### Budget

- Renee gave out a status showing we have \$55K in the general account, with approximately \$26K in outstanding obligations, leaving us with approximately \$29K to start the year.
- Putting 10K into tech match is a possible use of funds
- 5K could be put aside for special projects such as more umbrellas and a new laminator. Our laminator is broken, and a new one has been purchased. Marc will be asking us to vote on moving approximately \$1800 to his encumbered account next month.

#### New Business

- Electronic Message Board: our old message boards are getting run down. They will need to be replaced in the near future at a cost of \$8500-\$15,000. For \$25,000 we could replace both with one electronic sign from Stewart Signs. This sign would be guaranteed for life against vandalism and carry a 10-year warranty for workmanship. Cheryl Thoe made a motion to add a line item in the budget for a new sign (of some sort). Joanie Klahr seconded the motion and it was approved.

Meeting adjourned at 9:37pm