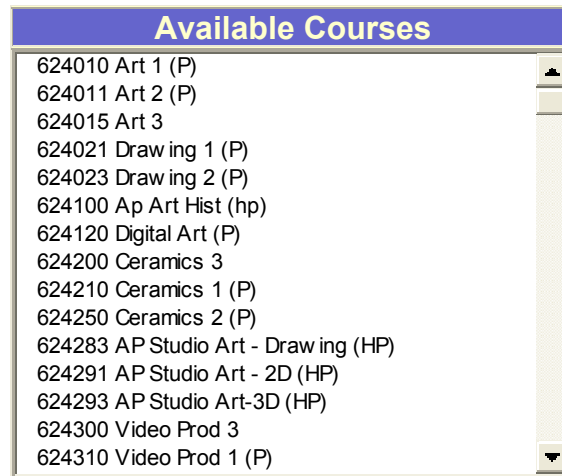


## SCHEDULING INSTRUCTIONS VIA STUDENT ZANGLE

- 1) Paste this link into your web browser:  
<https://sis.pleasanton.k12.ca.us/studentconnect/>
- 2) User Name: Pleasanton student ID number  
Password: Birth month (2 digits), birthdate (2 digits), first name initial, last name initial, exclamation (ie for me my password would be....0711sc!)
- 3) You will now see the screen that says **Please Make a Selection**. You will see your student name in the upper left hand corner. Take the cursor to the left hand corner (underneath the purple bar) and click on the “[Requests](#)” link.
- 4) You will now see **There Are No Course Requests To Display**. Move your cursor slightly to the right and click on [Add/Delete Requests](#). You will now see a list of available courses on a drop down menu. Please refer to your grade level scheduling sheet (attached on this email) to obtain the specific course numbers. Please match your selections with the specific course number.



- 
- 5) Highlight your course and click on “Add course” above the top right corner of the drop down box.

6) Your selection will appear on the right hand side like this:

Student Course Requests	
Course	Alternate For
<input checked="" type="checkbox"/> 624015 Art 3	

- 7) Please make your 6 class choices and double check the course numbers (that are found on the grade level selection sheet). If you make a mistake, place your cursor on the “X” on the left hand side of your chosen course and click. The class will be removed automatically.
- 8) When you are finished making your selections, please click on the box at the top of the page that says “Exit Add/Delete Mode.” Your process is now complete.
- 9) You can modify your course choices up until midnight on February 5th. Please select 6 classes.

**Attachments:**

- 1) 2012-13 Program Guide: This document will provide you with a description of all the courses as well as information regarding policies, graduation requirements, A-G list, etc.
- 2) Grade9CSF: Current 8<sup>th</sup> graders to be 9<sup>th</sup> graders course selection form
- 3) Grade10CSF: Current 9<sup>th</sup> graders to be 10<sup>th</sup> graders course selection form
- 4) Grade11CSF: Current 10<sup>th</sup> graders to be 11<sup>th</sup> graders course selection form
- 5) Grade 12CSF: Current 11<sup>th</sup> graders to be 12<sup>th</sup> graders course selection form

REMINDER: You will use the appropriate grade level course selection forms to assist in your scheduling process and in order to obtain appropriate course numbers.